

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
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**Minutes of the Meeting of
May 26, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present until 11:03 a.m.
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Scott Miller of Tucker Street in Williamsport commented on the appearance of impropriety in relation to item 2.4. He said he feels the county should have its own legal department.
John Shireman of Jersey Shore commented on the representation by McCormick of both Jersey Shore and charter schools.

2.0 ACTION ITEMS

2.1 APPROVE PSA WITH JENNIFER MCPHERSON. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Jennifer McPherson to serve as Re-Entry Program Coordinator an amount not to exceed \$29,300 through May 31, 2017.

2.2 APPROVE MOU WITH KARLSEN VONKIEL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

memorandum of understanding with Constable Karlsen VonKiel for use of police frequency 1.

2.3 APPROVE INTERGOVERNMENTAL AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved intergovernmental agreement with the Department of Corrections for K9 Drug Search at the prison.

2.4 APPROVE PSA WITH MCCORMICK LAW FIRM. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with McCormick Law Firm for solicitor services for the Planning Department through December 31, 2016.

Mr. Mirabito stated his concerns with selecting this firm.

Mr. Wiley explained that there is no increase in cost. He detailed his background as attorney, being admitted to the bar in 1993. He is a partner in McCormick Law Firm and is proud to serve the County. He also detailed his duty to his clients.

2.5 APPROVE PAYMENT TO PCORP. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved payment to PCORP for insurance in the amount of \$278,716.

2.6 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved the following personnel actions:
Collections - promotion of Pamela Kovalski as full time replacement Clerk IV - Pay grade 5 - \$19.49/hour effective 6/5/2016.
Pre-Release - Jacob J. DeAngelo as part time replacement Pre-Release Driver - Pay grade 3 - \$11.79/hour effective 5/31/2016.
Prison - Chelsey T. Stiger as full time replacement Female Correctional Officer Relief/Cook - COI - \$15.31/hour effective 6/7/2016.
Prison - Shawna M. Risley as full time replacement Correctional Officer Relief (M/F) - COI - \$15.31/hour effective 6/7/2016..

2.8 APPROVE HUMAN RESOURCES REPORT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved Human Resources report through 5/26/2016.

5.0 REPORTS / INFORMATION ITEMS.

- 5.1 The Commissioners presented job well done awards to APO Jerod Corman, Officer Aaron Geiser, Sgt. Eric Spiegel and US. Deputy Marshal Persun and Deputy Matt Kula and Deputy Rachael.
- 5.2 The Commissioners presented job well done awards to Carla Miller, Wendy Hastings, Beth Baylor and Scott Konkle from DPS.
- 5.3 The Commissioners recognized the social studies students from Jersey Shore High School.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:
Elliott Walker from Williamsport discussed his background of addiction, crime, prison and violence and how he turned his life around.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, May 31, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), adjourned the Commissioners' Meeting at 11:16 a.m.